

APPLICATION FOR EMPLOYMENT



BD&S
Services

"YOUR ONE STOP SERVICE SHOP!"

220 E. Claiborne Street
Monroeville, AL 36460

(251) 743-B D AND S (2327)

Toll Free: (800) 360-9582

www.buffdustshine.com

Fax: 251-575-8433



Prospective employees will receive consideration without discrimination because of race, creed, color, sex, age, national origin, handicap or veteran status.

P E R S O N A L	Last Name		First	Middle	Date	
	Street Address				Home Telephone ()	
	City, State, Zip				Cellular Telephone ()	
	Have you ever applied for employment with us? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes: Month and Year _____ Location _____				Social Security#	
	Position Desired				Pay Expected	
	Are you available for full-time work? <input type="checkbox"/> Yes <input type="checkbox"/> No If not, what hours can you work?				Will you work overtime if asked? <input type="checkbox"/> Yes <input type="checkbox"/> No	
	Are you legally eligible for employment in the United States? I can work <input type="checkbox"/> Days <input type="checkbox"/> Nights <input type="checkbox"/> Weekends				When will you be available to begin work? Email address:	
	The below information requested is needed for a legally permissible reason, including, without limitation, national security considerations, a legitimate occupational qualification or business necessity. The Civil Rights Act of 1964 prohibits discrimination in employment because of race, color, religion, sex or national origin. Federal law also prohibits discrimination based on age, citizenship and disability. The laws of most states also prohibit some or all of the above types of discrimination as well as some additional types such as discrimination based upon ancestry, marital status and sexual preference.					
	Have you been convicted of a crime in the past ten years, which has not been annulled, expunged or sealed by a court? <input type="checkbox"/> Yes <input type="checkbox"/> No If "Yes," describe in full.					
	State names of relatives and friends working for us.					
Are you a smoker? <input type="checkbox"/> Yes <input type="checkbox"/> No						

E D U C A T I O N	School	Name and Location	Course of Study	No. of Years Completed	Did You Graduate	Degree or Diploma
	Graduate				<input type="checkbox"/> Yes <input type="checkbox"/> No	
	College				<input type="checkbox"/> Yes <input type="checkbox"/> No	
	Business/ Trade Technical				<input type="checkbox"/> Yes <input type="checkbox"/> No	
	High School				<input type="checkbox"/> Yes <input type="checkbox"/> No	
	Elementary				<input type="checkbox"/> Yes	

Authorization For Release of Information

In connection with my application for employment with BD&S Services (Company), I, _____, authorize the company
(Name)

BD&S Services, Inc., and their respective agents, to solicit information about my background including, Consumer Credit Records, Workers Compensation Records and Data, Driving Record, Criminal Records, Past Work History and General Public Records History.

I also authorize the procurement of an investigative consumer report. I understand that such an investigative customer report may contain information about my background, mode of living, character and personal reputation, and that I am entitled to be advised of the nature and scope of the investigation requested within a reasonable time after I ask for this information in writing.

I authorize, without reservation, any person, agency or other entity contacted by BD&S Services, Inc. employees, or their agents, to furnish the above mentioned information.

(Please print or type)

Name _____
(first) (middle) (last)

Other names used _____

Current address _____

County _____ City _____ State _____ Zip _____

Number of years at this address _____ years _____ months Telephone number _____

Date of birth _____ Social Security number _____ Drivers license number _____ State issued _____

I release the company, BD&S Services, Inc., their respective employees, agents and all persons, agencies and entities providing information or reports about me from any and all liability arising out of the release of any such information or reports.

SIGNATURE _____

Date _____

Witness _____

Date _____

JOB REQUIREMENTS

Are you able to lift 25 lbs. 50 lbs. Neither

Are you able to see small objects (paper clips, etc.) from a distance of 10 feet? Yes No

Are you able to bend and stoop to retrieve small objects on a floor? Yes No

Are you able to stand and walk during a full eight hour shift, with the exception of scheduled break time? Yes No

Are you able to remain safely in a building with no co-workers? Yes No

Are you able to hear and respond to telephones, sirens, alarms, etc? Yes No

Are you able to use cleaning chemicals such as disinfectants, bleaches, etc. without allergic reaction? Yes No
*Please note, protective equipment is provided and required where applicable.

Are you able to read and understand label directions and cautions? Yes No

Does heat, standing on your feet or lifting cause you any difficulties? Yes No

Do you have any physical or mental conditions that may limit your ability to perform the job for which you have applied?

Yes No If Yes, please explain _____

Note: Inability to meet any of the job requirements will not necessarily be a bar to employment. Reasonable accommodations that do not compromise safety will be made.

I certify that the above is correct to the best of my knowledge.

JOB INTEREST AND REQUIREMENTS

The position you are applying for requires a drivers license. Please answer the following:

State of license _____ License # _____ Issue date _____ Exp. date _____

Do you have a reliable transportation? Yes No

Some of the positions we have require you to use your own vehicle or meet at another location. Would that be a problem? Yes No

Type of employment desired (check one)

Full time Seasonal Part time

All applicants given a conditional job offer of employment will undergo a drug screen to comply with our drug-free policy. A copy of the policy will be provided prior to testing.

Failure to completely fill out this application will result in the application not being considered.

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The information provided in this Application for Employment is true, correct and complete. If employed, any misstatement or omission of fact on this application may result in my dismissal.

I understand that acceptance of an offer of employment does not create a contractual obligation upon the employer to continue to employ me in the future.

If you decide to engage an investigative consumer reporting agency to report on my credit and personal history I authorize you to do so. If a report is obtained you must provide, at my request, the name of the agency so I may obtain from them the nature and substance of the information contained in the report.

_____ Date

_____ SIGNATURE

FOR EMPLOYER'S USE ONLY

REFERENCE CHECK	Employer	Person Contacted	Results
	1		
	2		
	3		
	4		

TEST RESULTS	Test Administered	Raw Score	Rating	Analysis and Comments

INTERVIEW RESULTS	Interviewer Name and Comments
	Date of Interview _____

MISSION STATEMENT

The mission of BD&S Services, Inc. is to provide quality service through the use of top-notch quality employees at reasonable prices; we will continuously strive to expand and diversify our services and our knowledge to exceed our customers expectations today and in the future.